



## Automotive Make Keys To Vehicle Authorization And Payment

- 1) This is a fillable form that can be completed on a phone, tablet or computer - Download form to your device or open with Adobe Acrobat.
- 2) If you do not wish to fill out this form electronically you can print it off & fill it out
- 3) If you do not agree to the below terms do not print your name on this form.
- 4) Your printed/typed name & Initials on this form will be recognized as an electronic signature.

Date \_\_\_\_\_ Company / Customer Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Province \_\_\_\_\_  
 Postal Code \_\_\_\_\_ Email (To Receive Receipt) \_\_\_\_\_  
 Name on Card \_\_\_\_\_ Form of Payment (M/C or Visa) \_\_\_\_\_  
 Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 CV (3 digit code on back of card) \_\_\_\_\_ Authorizing Signature Type Name \_\_\_\_\_  
 Drivers License Number \_\_\_\_\_

First: \_\_\_\_\_ Last: \_\_\_\_\_

I, \_\_\_\_\_ authorize Lock Surgeon/Door Surgeon/Door + Lock Surgeon, herein to be referred to as Lock Surgeon, to make keys to my or company vehicle. VIN number: \_\_\_\_\_ Initial: \_\_\_\_\_

Thousands of vehicles get stolen every day. In order to obtain the security information required to make keys to your vehicle, Lock Surgeon must prove we are doing so for the registered owner. We require the below information along with this document filled out in full to be [emailed to makekeys@locksurgeon.com](mailto:makekeys@locksurgeon.com)

1. Clear Picture of Drivers license - Front & back - to be attached to this form or attached to the email with this form.
2. Picture of drivers license with the registered owner physically in the picture so we know your in possession of your drivers license. E.G. Selfie with drivers license beside your face.
3. Up to date Registration that matches the drivers license or corporate name. If the vehicle is corporately owned we require a letter on company letterhead, business card and signature from the CEO, COO, CFO, or GM authorizing the make keys. The letter must be signed by the above representative and also witnessed. Both the signer and witness must include a picture of their drivers license. See page 2 for an example letter.

First: \_\_\_\_\_ Last: \_\_\_\_\_

I, \_\_\_\_\_ authorize Lock Surgeon to share All the above information with the National Automotive service task force database. Person requesting make keys Initial \_\_\_\_ Witness "If corporately owned" initial \_\_\_\_

**Pricing:** I understand that some vehicles require only one key to complete the programming process. While other vehicles require 2 keys to complete the programming process. Initial \_\_\_\_

I understand the charges will be \$895 for one key. If my vehicle requires 2 keys, the total cost will be between \$1095 and \$1495 as lock surgeon will discount the second key by \$100 (vehicle keys including programming range from \$195 to \$700)

I Authorize lock Surgeon to charge my credit card the \$895 for one key and if a 2nd key is required to complete the programming process, I authorize Lock Surgeon to charge up to an additional \$600 (cost of second key minus \$100 discount) - Initial \_\_\_\_

I authorize lock surgeon to manually enter my credit card information for the charges above. Initial \_\_\_\_

I understand that Lock Surgeon will Charge my credit card before work is completed. Initial \_\_\_\_

**Please include a picture of the front and back of the credit card and drivers license that is to be used for payment**

I hereby declare that the information provided is true and correct.

Authorizing Signature Type Name \_\_\_\_\_ Date \_\_\_\_\_

If you are requesting keys be made and programmed to a company vehicle we require a letter as sampled below.

## On Company Letterhead.

I, first name - last name, act on behalf of Your Company Name Here, as the CEO, COO, CFO, GM or other (please describe your role within the company you work for). I am requesting and authorizing Lock Surgeon to make keys to our corporate vehicle VIN#\_\_\_\_\_. First Name - Last Name will be witness of my request and fills the position of: position here, at Company Name.

Please find attached, pictures of both our drivers licenses and business cards.

Requester \_\_\_\_\_ print and sign

Witness \_\_\_\_\_print and sign

Dated: \_\_\_\_\_